

MICHIGAN
VIRTUAL
UNIVERSITY



MICHIGAN
LEARNPORT®

Internship Portfolio

Designed by Asia Gholston



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MICHIGAN LEARNPORT

A subsidiary of Michigan Virtual University is responsible for the professional development portion of the company.

Internship Duties and Responsibilities:

- Assist with internal/external presentations and conference planning.
- Launch company's social media campaigns.
- Basic HTML editing for web-based LMS.

FACEBOOK

Michigan LearnPort

www.facebook.com/michiganlearnport?ref=tn_tmmn

facebook Michigan LearnPort Home

Online Learning Solutions for
Educators
You Can Learn Virtually Anything.®

MICHIGAN LEARNPORT
— a division of MVO —

Michigan LearnPort
31 likes · 1 talking about this · 1 was here

Non-Profit Organization
You Can Learn Virtually Anything!!! www.learnport.org

About Photos Map Likes

Highlights

Status Photo / Video Event, Milestone +

What's on your mind?

Michigan LearnPort shared a link via Lectora.
7 seconds ago

451
Three Must-Have Ingredients to Spice Up Your E-Learning Courseware
www.asted.org
<p>Today's designers often find themselves doing more with less. If you're like me, there are never enough hours in the day to cross everything off of

Like · Comment · Share

Recommendations See All

Julia Swartz
Teachers can learn virtually anything here too!
about a month ago

Likes See All

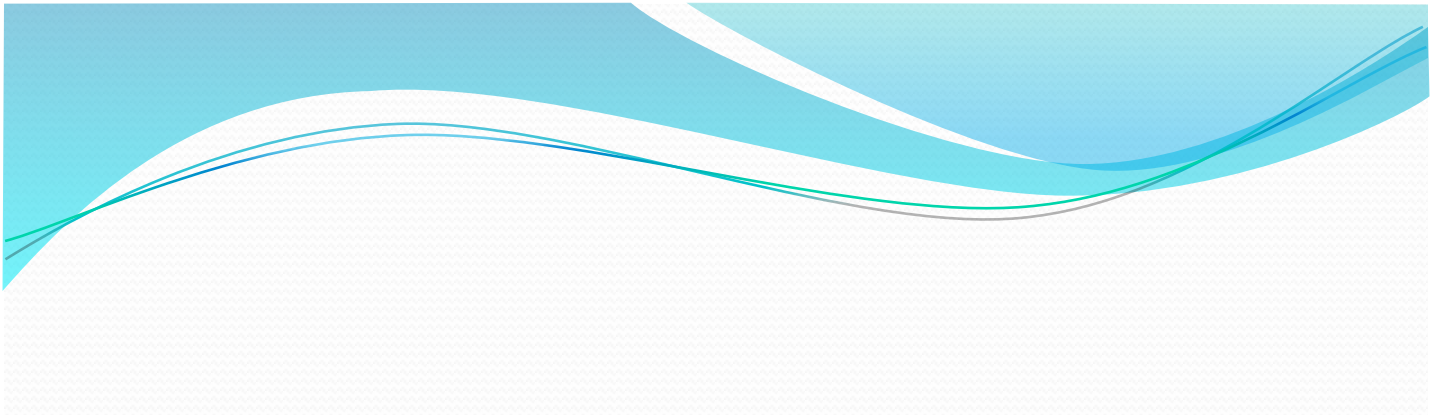
Teachscape
Education

Michigan Virtual University
Non-Profit Organization

nettrekker
Education

start Inbox - Microsoft Outlook Rick Ross - Push It - Michigan LearnPort 9:41 AM

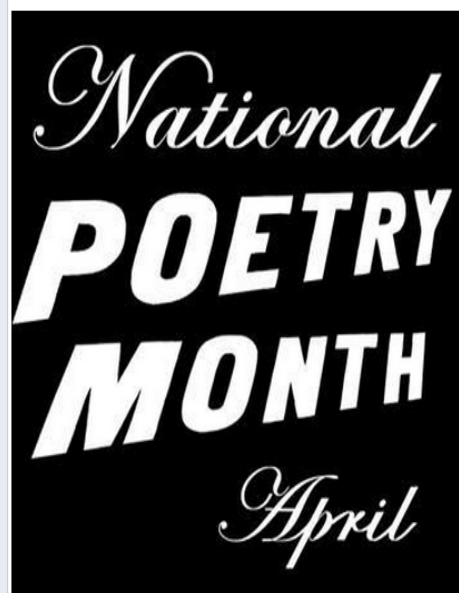
- Developed and launched Michigan LearnPort's facebook page.
- Worked with company's graphic designer to develop cover photo and social media logo.
- Developed a monthly schedule of content that will be featured.



Like · Comment · Share

Michigan LearnPort
April 2

APRIL IS NATIONAL POETRY MONTH! HERES YOUR CHANCE TO CHANNEL YOUR INNER SHAKESPEARE!!



Like · Comment · Share

Likes
April



Amanda Joseph likes this.
Write a comment...

Michigan LearnPort shared a link via Michigan Virtual School.
April 3

News
www.mivu.org
Lansing – MVU announced today that Michigan Virtual School has recorded its 100,000th student enrollment during the current spring semester. Since it was launched in 2000, MVU has worked in partnership with Michigan’s K-12 schools to provide online courses, interactive tools,

Like · Comment · Share

Michigan LearnPort shared a link.
March 26

Remember March is NATIONAL CRAFT MONTH! Its not too late TO GET OUT AND CREATE!
<http://blogs.themailbox.com/mailbox/2012/03/23/crafts-plus-math/>

Crafts Plus Math
blogs.themailbox.com
Here’s a piece of trivia for you! March is National Craft Month. (Read more at the Blog!)

Like · Comment · Share

2 people like this.
Write a comment...

Activity
April

People Who Like This

31

Now
March
2012
Launched

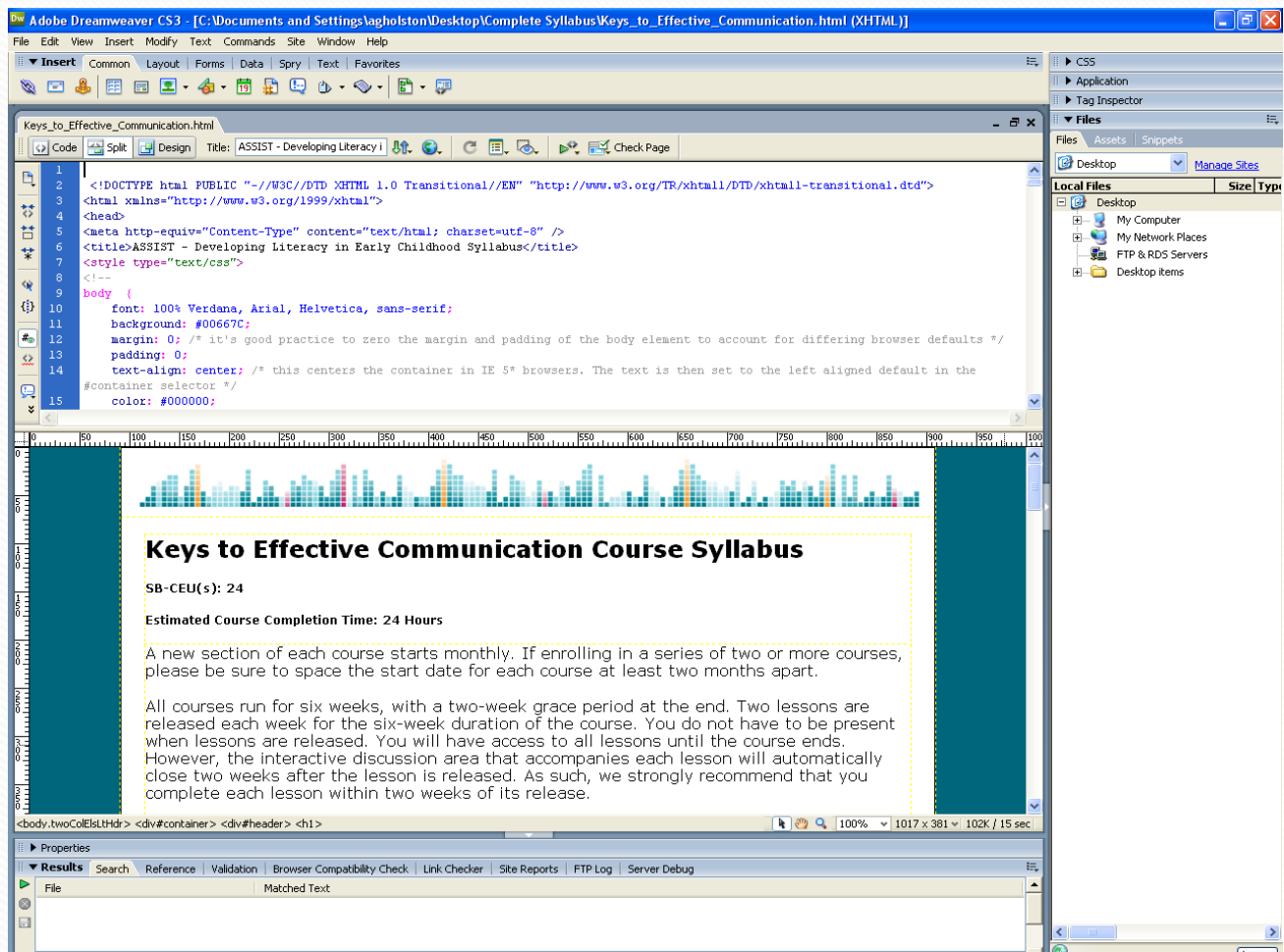
TWITTER

The screenshot shows the Michigan LearnPort Twitter profile page. The profile name is Michigan LearnPort (@MI_LearnPort), with a bio that reads: "Michigan LearnPort provides online professional development solutions for members of the K-12 community. You Can Learn Virtually ANYTHING! East Lansing, MI http://www.learnport.org". The page displays a list of tweets, including one from Michigan LearnPort dated 11 Apr: "Ready to groom the next Walt Whitman or Maya Angelou? START HERE TODAY WITH 'PLEASURES OF POETRY'." The page also features a sidebar with navigation options like "Following", "Followers", "Favorites", and "Lists".

- Developed and launched Michigan LearnPort’s Twitter page.

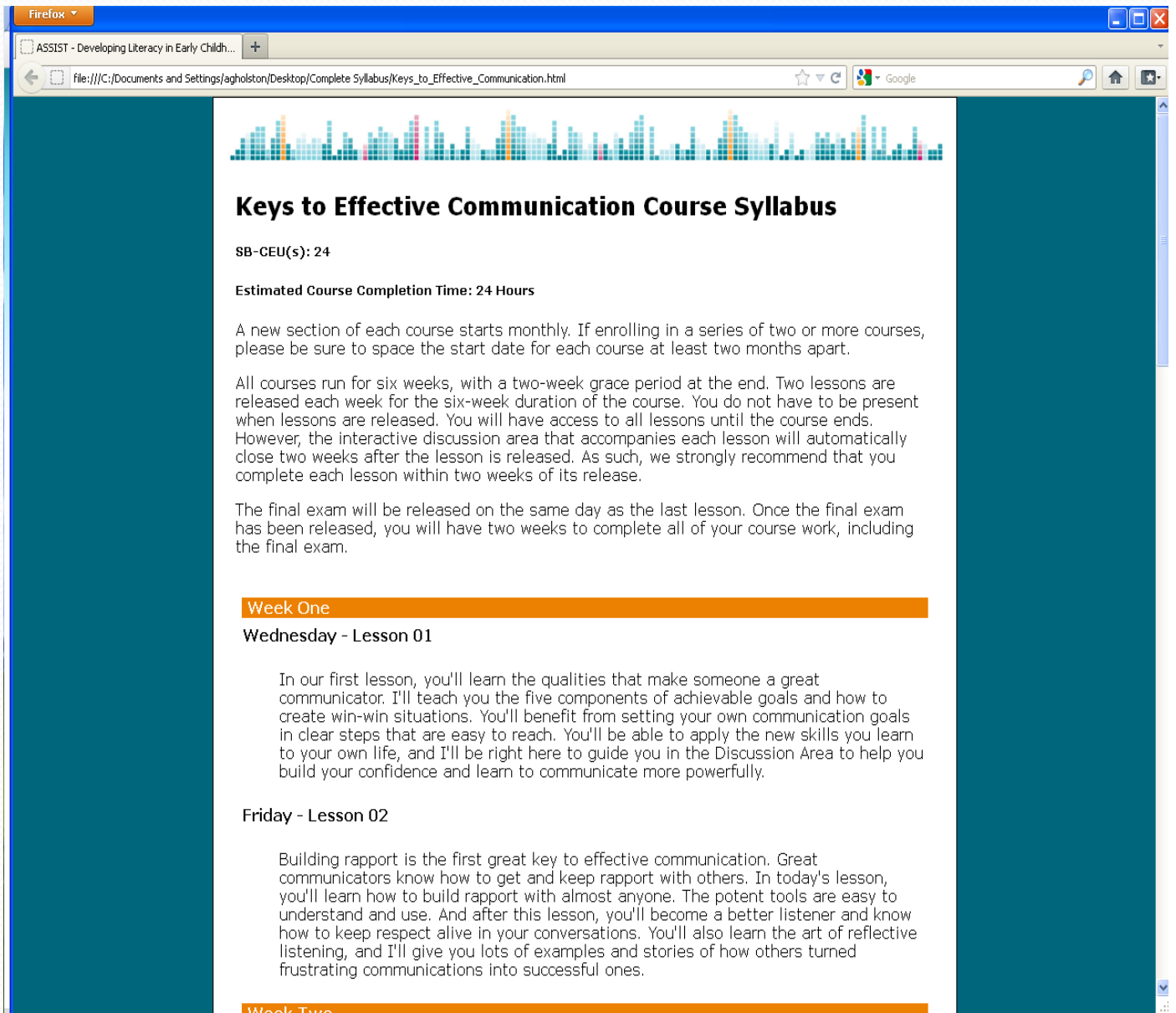
- Worked with company’s graphic designer to develop background design and banner.

Dreamweaver/ HTML Coding



Use Dreamweaver CS3 to develop content syllabus for online courses.

Course Syllabus




Firefox

ASSIST - Developing Literacy in Early Childh... +

file:///C:/Documents and Settings/agholsston/Desktop/Complete Syllabus/Keys_to_Effective_Communication.html

Google



Keys to Effective Communication Course Syllabus

SB-CEU(s): 24

Estimated Course Completion Time: 24 Hours

A new section of each course starts monthly. If enrolling in a series of two or more courses, please be sure to space the start date for each course at least two months apart.

All courses run for six weeks, with a two-week grace period at the end. Two lessons are released each week for the six-week duration of the course. You do not have to be present when lessons are released. You will have access to all lessons until the course ends. However, the interactive discussion area that accompanies each lesson will automatically close two weeks after the lesson is released. As such, we strongly recommend that you complete each lesson within two weeks of its release.

The final exam will be released on the same day as the last lesson. Once the final exam has been released, you will have two weeks to complete all of your course work, including the final exam.

Week One

Wednesday - Lesson 01

In our first lesson, you'll learn the qualities that make someone a great communicator. I'll teach you the five components of achievable goals and how to create win-win situations. You'll benefit from setting your own communication goals in clear steps that are easy to reach. You'll be able to apply the new skills you learn to your own life, and I'll be right here to guide you in the Discussion Area to help you build your confidence and learn to communicate more powerfully.

Friday - Lesson 02

Building rapport is the first great key to effective communication. Great communicators know how to get and keep rapport with others. In today's lesson, you'll learn how to build rapport with almost anyone. The potent tools are easy to understand and use. And after this lesson, you'll become a better listener and know how to keep respect alive in your conversations. You'll also learn the art of reflective listening, and I'll give you lots of examples and stories of how others turned frustrating communications into successful ones.

Week Two

Course Content

Michigan LearnPort Details

mi.learnpport.org/kview/CustomCodeBehind/Customization/Content/MILP_MyOptions.aspx?id=012098495A1B4F8EACCB8A98E8C73DCB

My Workspace Learning Center Reference Center Collaboration Center Administration

Site Map | My Messages | Shopping Cart (0) | Site Help | Logout

Home >> Administration >> Manage Training >> Curriculums >> Keys to Effective Communication v2

Keys to Effective Communication v2

Return Required Training Manage Save Shortcut

Keys to Effective Communication v2
No Rating Available Type: Curriculum

ed2go Cost: \$39.00
Credit(s) : None
Curriculum Code :

THIS COURSE IS NOT OFFERED FOR SB-CEUS

The ed2go offerings are instructor-led courses with specific start and end dates. For a listing of these dates, please click the Course Schedule button below. All courses run for six weeks and are composed of 12 lessons, representing 24 hours of instruction.

Please click below for more information

COURSE SCHEDULE **SYLLABUS** **VIDEO TUTORIALS**

If you often find yourself at a loss for words or lack confidence in your communication abilities, you'll appreciate this course. With the help of a patient instructor and a supportive community of your fellow students, you'll work step by step through the process of becoming a great conversationalist. You'll learn to use communication to build rapport and create environments of trust, warmth, and respect. Become more confident, create a great first impression, get along well with others, and create more and better personal and professional relationships. [Less](#)

Add To Cart

There is a cost for this content that has not yet been paid.

Prescribed Order
Click the title of a training activity to access it (except for classroom course sections).

Order	Title	Type	Progress Status	Equivalent Content Completed
1	ed2go Completion request Instructions	Document	Not Started	
2	Keys to Effective Communication v2	Online	Started	